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Dear General

Secondary Parent/Teacher Interviews will be held for Years 7 - 12 in the College Resource Centre on Wednesday, 26 April from 3:30-8:00pm. Teacher locations will be displayed in the foyer.

The focus of the interview session is around academic performance, which includes achievement levels, attitude, effort and behaviour. Interview sessions are strictly 10 minutes each and spaces are limited. Parents will then be asked to transition to their next appointment. If you require more time, please contact your teacher directly to make alternative arrangements. The evening will conclude with the last interview session being available at 7:50pm.

The College encourages contact with teachers outside specific Parent/Teacher interview times, to address your child's educational needs, which fosters open lines of communication.

### Bookings

Online bookings are now open and must be finalised before **Monday, 24 April at 12:00pm**, when bookings for this event close.

To book an interview simply go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow these simple instructions:

1. Simply enter the code **6j3rn** & click 'Go'
2. Enter your details
3. Select the teacher/s you wish to see
4. Select the appointment time/s that best suit your family

When you click **finish**, your interview timetable will automatically be emailed to you, if you do not receive an immediate email – **check your junk mail folder and ensure your email address is correct.**

**Until bookings close on Monday, 24 April at 12:00pm**, you can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time to make changes.

In His service

Andrew Priaux - Head of Senior School

Ceridwyn Bloxham – Head of Middle School



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